

## VISITOR MANAGEMENT SYSTEM

Optimize Your Visitor Management Process



Facial



Palm Vein



Access Card



QR Code

## About VMS



- An automated visitor registration system which works with QR code
- A web-based application which can be installed in cloud or at local server
- Can be integrated with ACX's access control system and Lift Destination Control System for optimized automation

## Advantages

### Time and Operation Efficiency

Speeding up registration and verification processes to enhance the daily operation efficiency and productivity via technology instead of traditional manual check in procedure.

### Cost Saving

Automating and streamlining visitor registration means the cost of processing each visitor is reduced, and the cost can be saved significantly in long term.

### Improve Building Security

Scramble QR codes are time & frequency-restrained which changes in every second, and it is impossible to copy and to breach security.

### Visibility and Accountability

All access records and booking details are trackable. Information of each visitor is captured and recorded in detail reports.

## Pre-registration Visitors

### Booking Stage

1. Host login ACX web VMS and invite a visitor by inputting visitor's information
2. The server will send a confirmation e-mail to the host and another email with QR code to the guest.



### Check-in Stage

1



Registered visitor scan QR code to retrieve their information

2



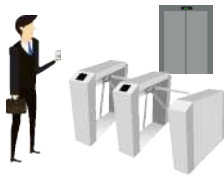
Receptionist verifies visitor's identity

3



After verification, visitor can use their mobile QR code or printed QR code as a temporary pass

4



Visitor check out turnstile with QR code

5



Host gets e-mail to notify visitor's arrival

6



QR Code allows visitor pass through turnstile and lift

## Walk-in Visitors

### Check-in Stage

1



Walk-in visitor makes registration at reception desk

2



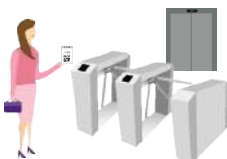
Input visitor's information in VMS APP on tablet

3



Receptionist checks access right with host and prints QR code for visitor

4



Visitor check out turnstile with QR code

5



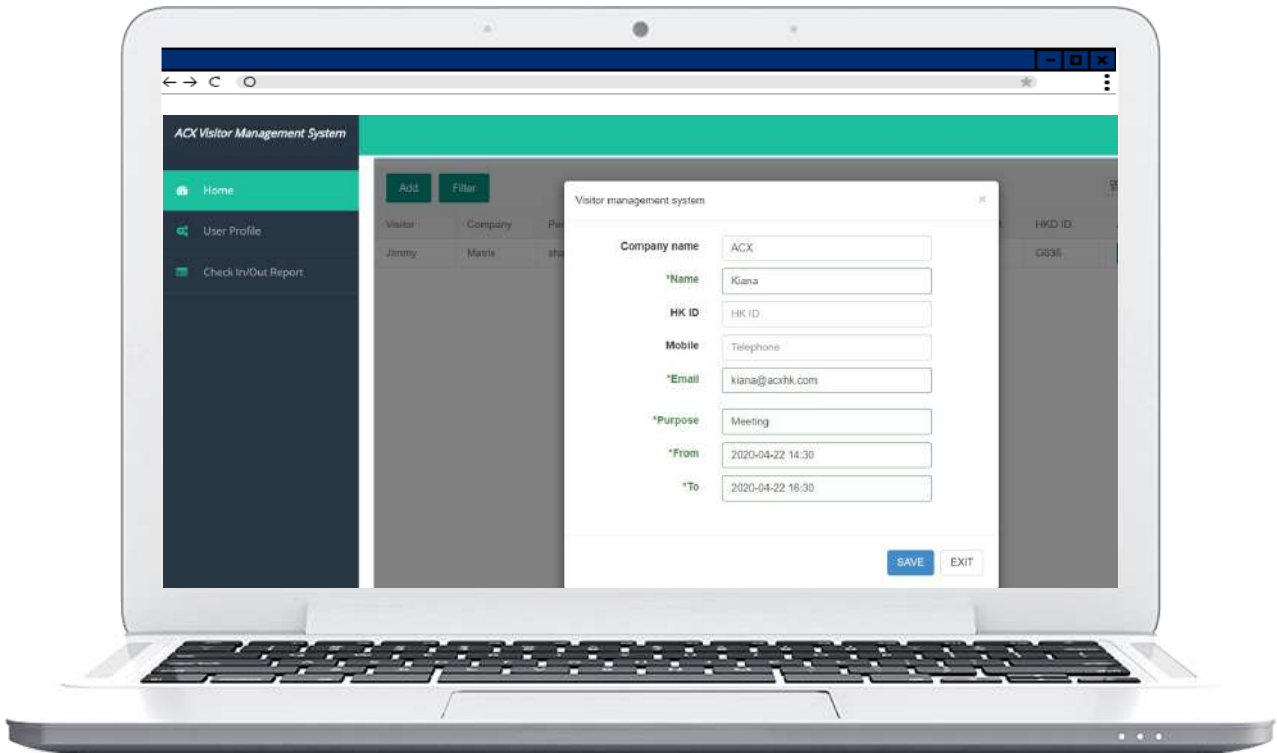
Host gets e-mail to notify visitor's arrival

6



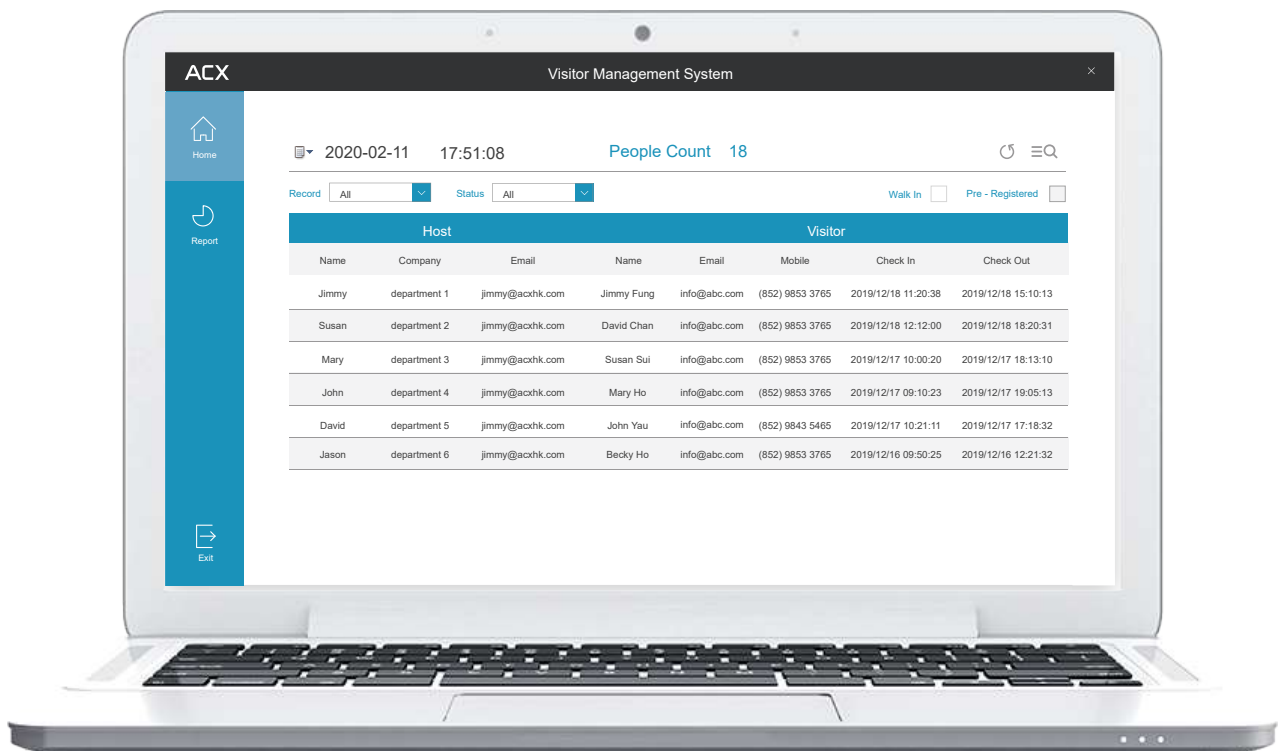
QR code allows visitor to pass through turnstile and lift

## VMS Web Portal Interface



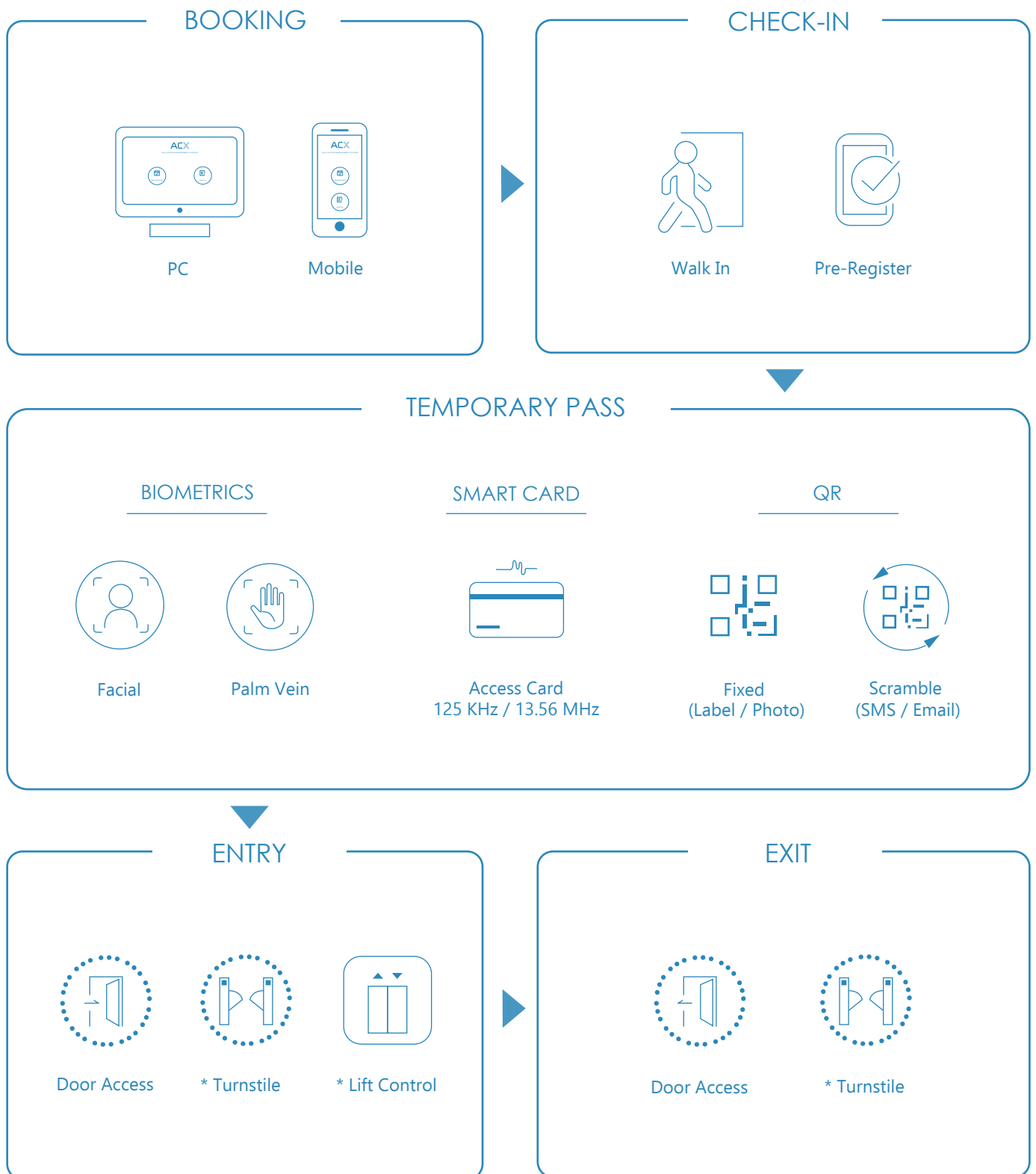
Invite and register visitor via web portal

## Reception VMS Backend Interface



Track the check-in and -out record of visitors

# Operation Flow



\* Integration with turnstile and lift destination control available

**ACX**

[www.acxhk.com](http://www.acxhk.com)